

## Terra Linda Elementary Executive Committee PTA Meeting Minutes

Tuesday, September 19<sup>th</sup> 2023 at 5:30 PM

Held Via Zoom – West Jordan, Ut 84088

**Attendance** - Leigh Rust, Chariy Murphy, and Ann Marie Rogers

**Minutes Prepared by** Leigh Rust

Called to Order 5:42 PM

Leigh motioned for approval of Agenda.

Motion Seconded

Motion Approved

### **Budget:**

Ann Marie checked with the State of Utah PTA treasurer and learned that contingency budgets are frowned upon. Decided Proposed budget will be adjusted to reflect the middle, first contingency budget and proposed to the PTA Wednesday, 9/19. Budget will be distributed and Google Docs will be sent for vote. Google Docs will remain open for 24 Hours

**National Grants:** Mrs. Martinez selected three separate grants that would be a fit for Terra Linda. Ann Marie will look into completing application and Charity will be assisting, if she needs any help.

### **Other Items:**

**Secretary Resignation:** Charity accepted the resignation of Secretary, Leigh Rust, effective 9/22. Discussed potential replacements who have volunteered. Per bylaws, replacement must be voted on by the Executive Committee. Email vote will take place to include principal and teacher rep.

**Reflections:** Flyers went out to students last week and skylert went out to parents today. Entries are due, on October 5<sup>th</sup>, so far, no entries have been submitted. Charity discussed doing at kick-off at back-to-school meet & greet next year.

**Fundraiser:** Panda Express won the vote for Fundraiser selection and will be the Fundraiser. Date will be selected at next meeting and can then be set up.

Charity also heard from Shelly that Chick-fil-a will do a spirit night in October, also to be discussed at next meeting

**Red Ribbon Week:** Leigh was also in charge of Red Ribbon Week. States mostly planned. Spirit days and handouts (except for toy) picked out. Leigh will contact Ms. Newbold for

announcements and has game planned for younger children, something needs to be planned for older children. Email will be sent trying to find someone to volunteer to replace.

Ann Marie motioned to close the meeting

Motion Seconded

Meeting adjourned at 6:33 PM